

## FACULTY/ STAPERSONNEL REQUISITION (RECRUITMENT)

|   |  |
|---|--|
| POSITION TITLE:                         |  |
| DEPARTMENT:                             | ' ) 8 / #TIME  |
| POSITION BUDGET ACCOUNT AND LINE NUMBER | ' 3 \$ 5-TIME<br>' 7 ( 0 3 2 5 \$ 5 <<br>' + 2 8 5 6 B B B B B B B B B B B B B<br>*Non-exempt only |

\_\_\_\_\_  
SUPERVISOR/DIRECTOR SIGNATURE

\_\_\_\_\_  
DEAN/ADMINISTRATIVE HEAD/VP SIGNATURE

|                 |                    |
|-----------------|--------------------|
| ' Budget        | <b>FOR HRM USE</b> |
| ' Grant         |                    |
| Level : _____   | Salary: _____      |
| COMMENTS: _____ |                    |

\_\_\_\_\_  
GRANT MANAGEMENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BUDGET OFFICER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
HUMAN RESOURCES DIRECTOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PROVOST

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
DATE