



Jasmine Jackson

Director, Office of Sponsored Programs, Kenney Hall, Room 70-217, 334.724.4472 (office), jjackson4@tuskegee.edu

Deborah Spencer

Associate Director of Sponsored Programs, Kenney Hall, Room 70-217, 334.724.4478 (office), dspencerthornton@tuskegee.edu

Jamillah McCray

Grants Specialist, Kenney Hall, Room 70-217, 334.724.4478 (office), jmccray@tuskegee.edu (email)

Availability: Monday-Friday (8:00 AM - 5:00 PM)



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If you have any questions or concerns, please contact the Office for Student Support.

Jasmine Jackson, Director of Student Support

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Date: 2022/07/12 09:36:29 -0500

Jasmine Jackson

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DN: cn=Shaik Jeevani, ou=Faculty

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Date: 2022.07.12 09:36:29 -0500

Jani

Shaik Jeevani

VP for Student Support

Member and Dean of Confidant School

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Tuskegee University
1200 West Montgomery Road
Tuskegee, AL 36088 1923
Macon County

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Cognizant Agency Information

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Office of Sponsored Programs Departmental Assignments

Tuskegee University

Sponsored Programs Preliminary Checklist

PRE-AWARD PROCESS

Required preliminary documents when notifying OSP of your intent to submit: (MANDATORY)

- ⟨ Internal Proposal Routing Form (IRF)
- ⟨ Conflict of Interest Form (COI)
- ⟨ Abstract/Project Summary/Statement Work
- ⟨ Tentative Budget
- ⟨ Tentative Budget Justification
- ⟨ Solicitation
- ⟨ Indirect Cost Rate Adjustment Form (if applicable)
- ⟨ Cost Sharing and Matching Sources (CSMS) (if applicable)
- ⟨ Subawardee's OSP Contact Information (OSP will send out the Subrecipient Form to be completed and signed and **MUST** be received **BEFORE** the submission takes place)
- ⟨ Once **ALL** required documents are received the assigned Grants Specialist will send you a timeline to adhere to with all required deadline dates to submit and upload documents.

Desk Submissions: All documents outlined above are required however, OSP is only required to review and approve your budget and budget justification **BEFORE** submission. In addition, it is **MANDATORY** to send the assigned Grants Specialist a copy of the submission after the full proposal has been submitted.

Other information needed for a complete submission:

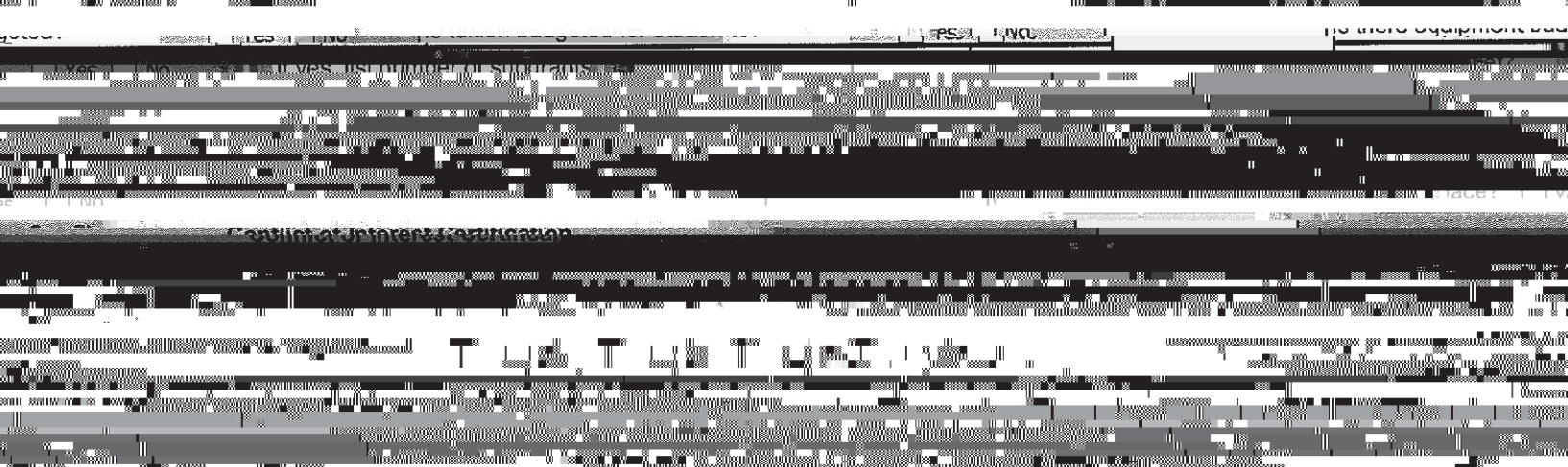
- ⟨ Biographical Sketch – most agencies are requesting for submitters to use SciENCv
- ⟨ Current and Pending - most agencies are requesting for submitters to use SciENCv
SciENCv website: <https://www.ncbi.nlm.nih.gov/sciencv/>

POST-AWARD



Rate*	Year 2	Year 3	Requested
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Sponsor restricted rate			<input type="checkbox"/>
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Project: Annual Requested Current Time and Effort (Use current salary/fringes) (Academic Yr)

19.50%

19.50%

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